

COMMITTEE:                   **AUDIT - KHA and KHA OUTREACH**

DUTIES: Provide recommendations to the KHA Board on strengthening and refining financial accountability, budgeting and record keeping. Solicit proposals from three CPA's to perform the financial audit of the Association. Solicitation should include requirements that the Auditor selected will provide, in person, the Audit report to the Board. The Audit Committee must require of the Treasurer the following documentation be submitted to the selected auditor for review:

Minutes Book

Insurance Policies

List of Equipment Owned

Incorporation and 501C Documentation,  
and All Financial Documentation

RESPONSIBLE KHA OFFICER: **TREASURER**